

EVALUATION OF UNDERGRADUATE ASSISTANT

SOUTHERN ILLINOIS UNIVERSITY CARBONDALE

(Submit to Scholarship Coordinator, Center for Undergraduate Research & Creative Activities, Student Services Building, Room 126, Mailcode 4730)

Name: Last First Middle HRMS ID

Department (Organization)	Position Title	Rating (select one)	Comments
Quality of work			
Completion of assignments			
Ability to perform on a paraprofessional level			
Ability to work with supervisor and other staff			
Knowledge and abilities in major field			
Problem-solving skills			
Communication skills			
Ability to learn from the Undergraduate Assistant experience			
Overall rating			

ADDITIONAL COMMENTS:

NOTE TO SUPERVISORS: For all "Needs Improvement" and "Unsatisfactory" work ratings, please specify action that is required by the undergraduate assistant to improve work performance.

Signature of Supervisor Date

Signature of Dean/Director Date

Signature of Student Date